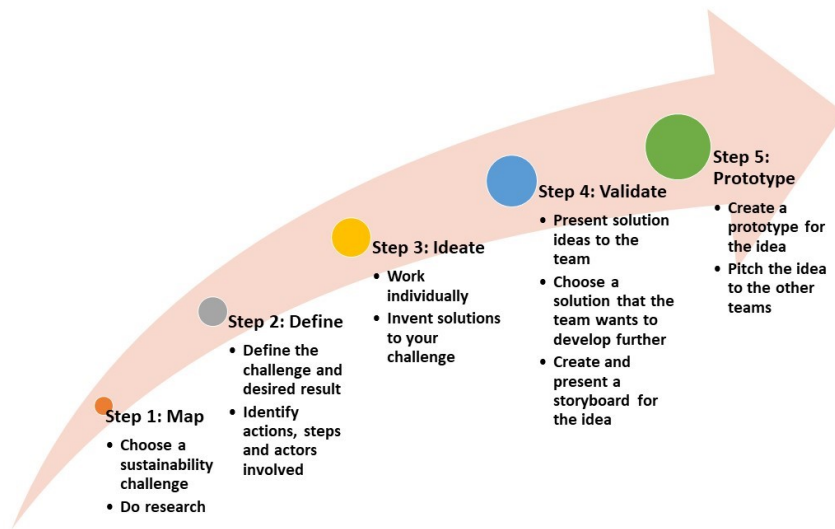# Instructions for team meetings (week 6-7)

Design Sprint Step 4: Validate

The fourth step of the Design Sprint is called "Validate". In this part of the course, you will **present the solution ideas you came up with for the Crazy 8s exercise to your team**. You will give each other feedback on the ideas and negotiate. Together, you will **decide on <u>one</u> idea to develop further**. Afterwards, you will **create a storyboard for the idea**.

The storyboard is a useful tool that helps you organize your ideas on a more detailed level. It also helps you visualize in a story-like form what your solution actually could look like in real life. The storyboard can be used to showcase interactions, situations and scenarios.

You have two weeks to complete this part of the course. It is recommended that the teams meet at least twice during this period.

Remember to decide who will chair the meeting and who will take the meeting minutes before the meetings begin.

Present solution ideas to the team and choose one to develop further

During the team meeting, take turns to present your best solution ideas to the rest of the team. Discuss and critically assess the solutions that are presented.

- Consider which solution ideas are the most innovative or exciting, the most effective, the easiest or most difficult to put into action etc. Think about whether it is possible to actually realise the ideas. The FAB analysis technique can be useful at this point.

- When presenting the ideas, remember to give each other constructive feedback and be polite. Be mindful of cultural differences and utilise the advice about how to use negotiation skills to reach a team consensus.

- Decide together on <u>one</u> solution idea that you want to develop further. You might even decide to combine two or more of the ideas presented.

Create and submit storyboard

- Plan a storyboard for the solution idea you chose. You can start by looking at the example in Moodle and downloading the template. If you'd rather use a digital tool, you can choose any that fits your needs, but most storyboard tools require an account. Keep in mind that you are not expected to draw anything fancy at this point (unless you want to). Stick figures and doodles are fine!

- Submit the storyboard in Moodle. Add any text, audio or video needed to adequately understand the solution idea. You will obtain feedback on the storyboard from your team mentor.